



**City of Scottsdale  
Library Board  
Regular Meeting Notice and Agenda**  
Wednesday, January 17, 2024, 3:00 pm  
Mustang Library  
10101 N. 90<sup>th</sup> Street  
Scottsdale, AZ 85258

*As a member of the Scottsdale community, I will genuinely listen; speak respectfully; and be accountable for my words and actions.*

**Call to Order**

**Roll Call**

Chair Janet Smigielski, Vice Chair Freda Hartman, Board Members: Sam Campana, Natalee Esposito, Enid Seiden, George Hartz, and Leslie Totten

One or more members of the Library Board may be attending the meeting by telephone, video, or internet conferencing, pursuant to A.R.S. §38-431(4).

**Public Comment**

Citizens may address the members of the Library Board during Public Comment. This "Public Comment" time is reserved for citizen comments regarding non-agenda items. Arizona State law prohibits the Library Board from discussing or acting on an item that is not on the prepared agenda. Citizens may complete one Request to Speak "Public Comment" card per meeting and submit it to City Staff. Public testimony is limited to three (3) minutes per speaker.

Written comment cards are being accepted for both agenda and non-agenda items and may be submitted to City Staff at any time. Cards submitted after public testimony has begun will be provided to the Library Board at the conclusion of the testimony for that item.

**Minutes**

Request: Approve the Regular Meeting Minutes – [12/20/2023 \(View Minutes\)](#)

Discussion and possible action

## REGULAR MEETING AGENDA

### 1. **Patron Comment Report** – [View Report](#)

Melissa Orr, Interim Library Director, will present and discuss library patron comments in the monthly report to the Board.

Information and discussion

### 2. **Mustang Library Highlights**

Medina Zick, Mustang Branch Manager, will share an update on operations and services at Mustang Library.

Information and discussion

### 3. **2023 Annual Library Board Report** – [View Report](#)

Melissa Orr, Interim Library Director, will present the 2023 Annual Library Board Report. The Board may discuss, make additions and/or corrections, and will vote on its approval.

Information, discussion, and action

### 4. **Hold Lockers and Pony Express Statistics** – [View Report](#)

Alicia Brillon, Senior Library Manager, will provide cost analysis and usage statistics on hold lockers at Granite Reef Senior Center and Pony Express – extended self-service hours, usage at Appaloosa Library.

Information and discussion

### 5. **Library Policy Review – Rules of Conduct, Meeting Room Use, Quiet Rooms/Study Rooms, Acceptable Use of Electronic Resource Policies, and Unattended Belongings**

Tamera Norwood, Senior Library Manager, will review policies under evaluation - library rules of conduct, meeting room use, quiet rooms/study rooms, acceptable use of electronic resources policies, and unattended belongings

Information and discussion

### 6. **Director's Report** – [View Report](#)

Melissa Orr, Interim Library Director, will provide the Library Board with a summary of current events in the library.

Information only

The Board cannot discuss or vote on items not on the agenda, including items brought up in the Director's Report. If discussion or action by the Board is required, the item should be placed on an upcoming meeting agenda to be consistent with the Arizona Open Meeting Law.

**7. Board Members' Report**

Board Members may give a summary of current events.

Information only

The Board cannot discuss or vote on items not on the agenda, including items brought up in the Board Members' Report. If discussion or action by the Board is required, the item should be placed on an upcoming meeting agenda to be consistent with the Arizona Open Meeting Law.

**8. Identification of Future Agenda Items and Future Meeting**

The Library Board may suggest items they wish to be placed on a future agenda, but the Library Board may not discuss, deliberate, or take legal action on any matter in the "Identification of Future Agenda Items" unless the specific matter is properly noticed for legal action.

Next Meeting: Wednesday, February 21, 2024, 3:00 pm, Arabian Library

Information, discussion, and possible action

**9. Library Board Nomination and Election of Officers for 2024**

In accordance with the Bylaws, the Library Board will elect the Chair and Vice Chair at its first meeting of the calendar year. The new officers will serve for a term of one year or until their successors are elected.

Discussion and action

**10. Adjournment**

Possible motion to adjourn.



Persons with a disability may request a reasonable accommodation by contacting the Department Administrative Offices at 480-312-2446. Requests should be made 24 hours in advance or as early as possible to allow time to arrange the accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the Department Administrative Offices at 480-312-2446.